



## MARITIME INDUSTRY AUTHORITY

PANGASIWAAN NG KALAKALANG PANDAGAT

<http://www.marina.gov.ph>

STCW ADVISORY NO. 2015 - 26

TO : ALL SEAFARERS, MARITIME TRAINING INSTITUTIONS (MTIs), MARITIME HIGHER EDUCATION INSTITUTIONS (MHEIs), SHIPOWNERS, MANNING AGENCIES, OTHER ENTITIES AND INDIVIDUALS CONCERNED

SUBJECT : DOCUMENTARY REQUIREMENTS FOR THE ISSUANCE AND RENEWAL OF MARINA LICENSE/ ID FROM MROs

In view of the full implementation of the 2010 Manila Amendments as stated in STCW Circular 2014 – 08 to 2014 – 13, please be informed that seafarers may process their applications for the issuance and renewal of MARINA License/ ID at MARINA Regional Offices (MROs).

All MROs are hereby authorized to accept applications for issuance of MARINA license and endorse the same to the MARINA STCWO Certification Division. Only applications with the following documentary requirements shall be endorsed to the MARINA STCWO Certification Division for processing:

Active Seafarer
<ul style="list-style-type: none"><li>• Photocopy of valid COC/COE</li><li>• Seafarer's Registration Number (SRN) through <a href="http://scsmarinaph.com">scsmarinaph.com</a></li><li>• Picture (Passport size with proper shoulder board and with white background)</li><li>• E-signature (2.0 thickness)</li></ul>
Instructor/Assessor
<ul style="list-style-type: none"><li>• Photocopy of valid COC/COE</li><li>• Certificate of Employment indicating the duration of teaching experience and course/subjects taught</li><li>• Board Certificate</li><li>• Certification from School/ Interim accreditation of Training Center</li><li>• Letter of approval as assessor/instructor (MTI)</li><li>• Seafarer's Registration Number (SRN) through <a href="http://scsmarinaph.com">scsmarinaph.com</a></li><li>• Picture (Passport size with proper shoulder board and with white background)</li><li>• E-signature (2.0 thickness)</li></ul>

For guidance and strict compliance.



Manila, Philippines, 30 OCTOBER 2015.

Submitted:



**HERMINIO P. ESTANIEL JR., MM**  
OIC - Executive Director

Approved:



**DR. MAXIMO Q MEJIA JR.**  
Administrator

#### CERTIFICATION

This is to certify that STCW Advisory No. 2015-26 by the Administrator on 30 OCTOBER 2015.



**ATTY. JABETH SENA JEPATH A. DACANAY**  
Deputy Executive Director